



CATHEDRAL SCHOOL

Cathedral School Advisory Council
September 15, 2020
5:30-7:00

Meeting Minutes

Attendees: Joanie Bayne, Kate Gobel, Kristin Russo, Andrea Molloy, Jake Hanover, Wendy Crum, Christen Abernathy, Sarah Bracelin, Brian O’Sullivan, Frances Virden, Gretchen Sturm, Msgr. Brennan and School Principal Amy Biggs.

Council member Sara Vanderhoff absent from the meeting.

The meeting was called to order over Zoom on September 15, 2020 by chairperson Brian O’Sullivan.

I Opening Prayer

Brian O’Sullivan led a prayer

II Parent Comments

New members Frances Virden, Wendy Crum, Sarah Bracelin, Jake Hanover, and Kate Gobel introduced themselves.

III Minutes

There were no minutes

IV Principal Report

- Mrs. Biggs shared the following:
Covid metrics for reopening
- Digital daycare and pre-kindergarten daily routines
- Current enrollment of 255 students PK-8, exceeding budgeted amount by five students.
- Changes to the calendar due to Covid situation, currently updated through October, will continue to review and make changes as needed as year progresses.
- Date change for Run for Cathedral.

V Committee Reports and Roles

- Briefly reviewed roles and responsibilities, as well as goals of each committee.
- Introduced committee chairs: Jake Hanover - Communications, Kristin Russo – Marketing, Joanie Bayne – Development, Gretchen Sturm - Finance.

Marketing Report – Kristin Russo

- Cancelled planned photo shoot.

Development Report – Joanie Bayne

- Celebrate Cathedral scheduled November 7th will need to be virtual this year.
- Many other schools have had success with virtual events, many examples to draw from.

Finance Report – Amy Biggs

- Ended 2019-2020 school year well into the black
- New fiscal year began in July. With more students than budgeted for 2020-2021 started the year exceeding tuition income.

VI Future Business

- None

Adjournment

Next Meeting: November 17, 2020

Secretary: Frances Virden will serve as secretary for the remainder of the year