



CATHEDRAL SCHOOL

Cathedral School Advisory Council
November 13, 2018
5:00-6:30

Meeting Minutes

Attendees: Council Members Carrie Akers, Rhiana Kehrli, Helen Heller, Susie Holman, Joanie Bayne, Sara Clark, Kristin Russo, Kacey Baxter, Kara Vargo, Pastor Monsignor Pat Brennan and School Principal Amy Biggs

Council members Kiki Hanover, Brian O'Sullivan, Katy Daughn, Tom Nebel and Gretchen Sturm were absent from the meeting.

The meeting was called to order at 5:00 PM by Chairperson Susie Holman

I Opening Prayer

Pastor Monsignor Pat led the council in opening prayer

II Parent Comments

No parents were in attendance

III Minutes

At the start of the meeting there were not enough people in attendance so the minutes were approved at the end of the meeting at approximately 6:05 PM. Motion to approve was made first by Rhiana Kehrli and Carrie Akers seconded the motion.

IV Principal Report

Mrs. Biggs has met with the staff and worked on the accreditation process several times during Tuesday early release beginning of the school year. She explained that the staff will use the three days before Thanksgiving to continue the work. Mrs. Biggs also referenced the positive comments on the variety of surveys that were completed by parents, staff and students. Specifically, parents feel the math program is very strong and parents are very happy, the community is strong and supportive of each other.

Mrs. Biggs also updated the council on recent STAR assessment data. 95% of Cathedral students are at or above grade level standard in math, 75% of the 95% are in the top quartile. 83% of Cathedral students are at or above trade level standard in reading.

V Committee Reports

Advertising and Marketing

Kasey Baxter, Sara Clark and Kristen Russo gave a presentation regarding Marketing strategies for Cathedral School over the next year. The entire goal of this committee is to fill empty seats and to have a waiting list at every grade level. Main focus will be on increasing numbers in Pre K-3rd grade.

Finance

In the absence of Tom Nebel and Gretchen Sturm, Mrs. Biggs reported that the finance committee had met for their quarterly meeting. The finance committee is beginning the budget process and will present at the next meeting.

Development

Mrs. Biggs, Development Chair Susie Holman and members of the Development team, met with the new Development Director at the parish, Kristen Romaine. Kristen attended Celebrate Cathedral and gave the committee a lot of positive feedback as well as suggestions for next year. The committee plans to take Kristen up on her offer to assist with a few details for Celebrate Cathedral 2019. The committee will look to Kristen for additional suggestion in regards to April in Paris(h) when the planning begins.

Communication

Rhiana Kehrli reported that this is a quiet time for her. She helped Susie with a couple correspondences for Celebrate Cathedral. First of the year things will pick up.

VI Future Business

Budget presentation

Adjournment

Susie Holman moved to close meeting at 6:30 and Joanie Bayne seconded the motion