



CATHEDRAL SCHOOL

Cathedral School Advisory Council

April 17, 2018

5:30 – 7:30

Meeting Minutes

Attendees: Council members Katy Daughn, Rhiana Kehrl, Joanie Bayne, Susie Holman, Helen Heller, Thomas Nebel, Kiki Hanover, Sara Clark, and Gretchen Sturm; Monsignor Pat Brennan and School Principal Amy Biggs

1. Opening Prayer
2. Parent Comments
 - Letter passed to be read by Council
3. Approval of Minutes
 - Motion to approve minutes made by Katy, approved by Council
4. Principal Report
 - Families get incentives to bring in new students; one brought in three families with several kids
 - Good response with parent donations to tuition
 - K and pre-K filling up. 23 in kindergarten for 2019 (26 is capacity)
 - 1st and 2nd still low. Will see that grow as we get up in age. Low birth rate year due to recession; 3rd – 7th have waitlist. One spot in 8th grade.
 - Recruiting for new teacher for math and language arts.
 - Volunteer survey - look at time of day most convenient for volunteers. During the day is hard for most. Evening is best. April in Parish was excellent turnout for volunteers (4-9pm). Next year we'll try to offer more opportunities for after the workday. 1/2 the parents (about) completed the survey.
5. Development
 - Susie Holman - goals: good for community, easy to repeat, events that people want to be at (not nicked and dimed). Ways that we can get much crisper and concise. April in Parish - lots of volunteers, everyone left by 9,
 - Cans for Cathedral (families can make small contributions by doing recycling). Reach further; contribute to the planet and community.
 - i. Some glitches with the auction app.
 - ii. Idea to conjoin with a family mass and market the art - ask parishioners to come and see after mass.
6. Past School Year Committee Reports
 - Marketing - Kiki building on open house;
 - Communications - end of year communications; feel met goal of streamlining, standard 4 communications for the year.
 - Finance - Tom and Gretchen had 8 months review with Ms. Biggs. Enrollment is about 7% above budget. Market value of certain investments in our favor. In good shape for the rest of the year.

7. Membership - been quite a few years since anyone applied to be on school advisory. No self-nominations. Asked Susie to stay on as chair of development. Joanie joining advisory council for 3 years. Brian O'Sullivan joining. Kristin Russo joining in Marketing, Carrie Akers is leading Parent Association. Kiki is assisting with communications.
8. Attendance Policy
 - Teaching staff have frustrations re: kids not being here or kids being tardy.
 - Vacations are getting longer (eg beyond Spring Break week)
 - No consequences for not being in school.
 - Reviewed draft of new policy. Advisory council debated language. A new draft will be reviewed at retreat in June.